PennState

Student Account & Payment Checklist for International Students

No paper statements will be mailed. We will send you an email to your Penn State email account when your monthly student account statement is ready to view and pay. The first billing of each semester is due after the regular add/drop period, all other monthly statements are due by the 22nd of the month. A 1.5% late fee is charged if payment is not posted to the account by the due date. Your account statement is issued with the information available at the time the statement is prepared.

1. Access Your Student Account

☐ Follow these steps: 1. Log in to LionPATH: http://lionpath.psu.edu, 2. Click on "My Finances" and select "Manage My Account/Make A Payment' to get to your Student Account Dashboard. Once on your Account Dashboard, you can view your statement, make payments, view your current account activity, enroll in eRefund (electronic refund), add Authorized Payers to your account, enroll in the Installment Payment Plan, and more!

2. Set up your Authorized Payer(s) (Optional)

☐ Authorized Payers can make payments, view payment history, and view balances on your student account. They do not have access to grades, or other online student information. You can add an Authorized Payer from your Account Dashboard by clicking on the 'Send a payer invitation' link. All fields marked with a red asterisk must be filled in. Each Authorized Payer must have a unique email address. ** In compliance with federal regulations, Bursar representatives can only communicate specifics on a student account with the student and with the Authorized Payer(s) designated as such by the student in our system. **

3. Open a personal U.S. Checking Account with a local bank

☐ We highly recommend that you open a personal bank (checking) account with a local U.S. bank. You will be able to make payments to your account by electronic check (eCheck), receive electronic refunds (eRefund), and receive international money transfers from your family to your local bank account.

4. Enroll in eRefund (Optional)

☐ eRefund is the fastest way to receive refunds owed to you resulting from a credit balance on your account. If you have a personal checking account with a local U.S. bank, you can enroll in eRefund from your Student Account. Please make sure your mailing address is up to date in LionPATH.

5. Make International Payments Using *Flywire*

☐ Penn State works with Flywire to offer a streamlined and cost-effective payment method to send international payments. Flywire offers excellent currency exchange rates, eliminates hidden bank fees, allows you to make payments in your home currency (in most cases), and includes payment tracking and 24/7 multilingual customer support. You can process the payment via Flywire from your student account. Click on "Make a Payment" and select "International Payment" as the payment method. You will be directed to the Flywire website to complete the payment. Allow seven to ten business days for Penn State to receive and post the wire transfer payment to your account.

6. Make payments from your Personal U.S. Bank (Checking) Account

☐ If you have a personal U.S. bank (checking) account with a local bank, you can make online payments to your student account by electronic check (eCheck) with no additional fee. You will need the bank's routing number and checking account number. Please obtain this information from your bank. *Important:* the number on your ATM/debit card is NOT the same as your bank account number. You can find a sample of a check with the routing and account number information at: http://www.bursar.psu.edu/payplans.cfm

7. Make a payment with a credit card (additional charge applies)

☐ You can pay your account statement online by credit card. We do NOT accept credit card payments via mail, phone or in person. There is a 2.25% service fee for each payment made by credit card.

8. Enroll in Penn State's Installment Payment Plan (Optional)

☐ Penn State has an optional Installment Payment Plan that is available every semester (4 installments for fall and spring and 3 for summer). Enrollment in the Installment Payment Plan is available after the initial account statement for the semester is issued. Students and Authorized Payers enroll online with an eCheck or a credit card via the Student Account Dashboard. By enrolling in the plan, you agree to pay a $45 non-refundable fee and to sign up for auto pay deduction for the remaining installments. Once enrolled, notifications are sent regarding subsequent installments in advance of their due dates.

flywire

International payments made easy
Convenient, secure, trusted worldwide

- Penn State has contracted with Flywire to securely process online international payments to pay a student account. As Penn State's partner, Flywire is the **only** method of payment and **only** option for receiving international payments.

- **The benefits of paying through Flywire:**

  - ✓ Eliminate hidden bank fees – ensure Penn State receives the correct amount.
  - ✓ Save on exchange rates – in most cases you can make a payment in your home currency.
  - ✓ Choose from convenient, local payment methods including bank transfers, credit cards, e-wallets, and more
  - ✓ Peace of mind – payment tracking and 24×7 multilingual customer support. Flywire has a best price guarantee for bank transfers. For more information, please visit: https://www.flywire.com/legal/best-price-guarantee
  - ✓ Flywire customer service is familiar with the payment requirements for each country when sending payments to Penn State, please visit: https://help.flywire.com/hc/en-us/categories/360001177734-Region-Specific-Payments

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IMPORTANT:

** Flywire is a payment option on the student account in LionPATH, listed as "International Payment" – exact balance due.

** International wire transfers can take 7-10 days to post to the student's account.

**Payments must be posted to the account by the due date to avoid a 1.5% late fee.

For more information on how Flywire works, visit https://pay.flywire.com/how-it-works

Pay your tuition in a few easy steps: https://www.flywire.com/pay/psu

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If you have a problem or general Flywire questions, please contact Flywire's 24/7 Multilingual Customer Support Team at:

EMAIL: support@flywire.com

PHONE: 1-800-346-9252 or 1-617-207-7076 (in the US)

Additional Support Visit: http://help.flywire.com/